

**VACANCY ADVERTISEMENT**

<b>VACANCY DETAILS</b>	
<b>VACANCY</b>	<b>Charge hand / Forklift Driver</b>
<b>DEPARTMENT</b>	<b>Operations</b>
<b>LOCATION</b>	<b>Badentoy Industrial Estate, Portlethen, Aberdeen</b>

**We are looking to recruit for the role of Charge hand / Forklift Driver at our Badentoy facility in Portlethen:**

**The main responsibilities are as follows: -**

- Ensuring that all work is carried out safely and in accordance with Job Instructions/Customer requirements
- Any other reasonable duties required by the Pipe yard Manager or Operations Manager.
- A valid Forklift 16T certificate.
- Experience of working with Pipe Clamps.
- Supervision of Yard Crews
- Policing of Ramco Working Procedures and Policy's
- Has to have knowledge of OCTG and handling/ bundling of various ranges of material and has worked with a crane/crew within 3-5 year period.
- Understanding of weights and bundling techniques.
- Has to have knowledge & understanding of material types from Diameter to identifying markings and customer material.
- Is computer literate for the use of our ROMS operation system.
- Knowledge of handling of paperwork, dispatch & inbound manifests.
- Can work within and manage a crew of up to 5 crew in preparing material.
- Working with other forklift operators and experience in rack building material types and Familiar with API standard
- Flexibility to work additional hours as required to meet operational requirements.

**HSEQ Responsibilities:**

- Ensure implementation of company policies and procedures with regard to Quality, Health & Safety and Environment
- Ensure staff and contractors are aware of the HSEQ procedures of the Yard / Plant / Maintenance
- To report any incidents or non-conformances immediately to the HSEQ Manager / team
- To set an example to all employees by appropriate use of PPE
- To comply with all rules and regulations

**Essential Skills and Experience:**

- O.C.T.G experience is essential

- Supervisory skills
- Crane Crew experience
- Computer literate

**How to Apply:** Please submit your covering letter and CV to Karen West, HR Manager by e-mail [Karen.west@ramcotubular.com](mailto:Karen.west@ramcotubular.com) by 1700 hours on Monday 21<sup>st</sup> September 2020.